

HINTS FOR HOMEOWNERS

Cut Clutter In Your Home This Spring

(NAPSA)—Think of it as spring editing. Substituting the e-word for the more dreaded c-word—“cleaning”—may be the best mental trick ever devised for getting through the annual spring ritual of cutting clutter in your home, and it comes courtesy of the “Today” show’s home-makeover and organizational guru Elizabeth Mayhew.

“Just lighten up so it’s not so overwhelming,” says Mayhew. “Go through your clothes, your papers, your pantry and your purse so you can get through your days more efficiently and with time to spare.”

So what’s the best way to start editing? Mayhew, who’s appeared on the likes of “The View” and the “Dr. Phil” show, offers these time-saving tips:

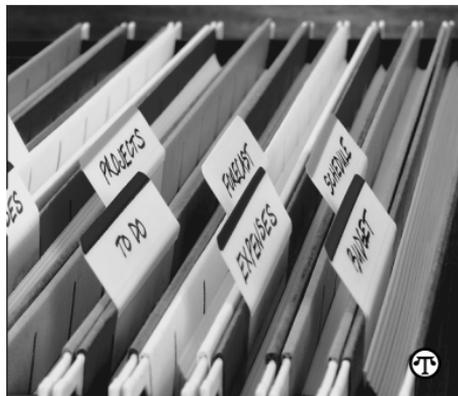
The Rule of FINDS

Keep catalogs and magazines from piling up with Mayhew’s clutter-cutting weapon—Post-it® Flags—and what she calls the Rule of FINDS (Flag It Now, Don’t Stall). Mark items you may want to purchase or go back to with Post-it Flags. Take it as a sign that anything you haven’t revisited after two weeks should be thrown in the circular file.

You can also use a Post-it Flag Highlighter to stop bills from piling up. This 2-in-1 tool helps you mark the date due on bills and then flag outstanding items even when on the go. Pinpoint and draw attention to key due dates with multicolored Post-it Arrow Flags so bills are paid on time.

File, Don’t Pile

With people doing more work at home even if they don’t have what the IRS would consider an actual office, Mayhew turns to 2” Post-it® Durable Tabs to organize and archive loose papers into binders and folders. They self-stick, are repositionable and come in differ-



The right tools can help you cut clutter quickly.

ent colors that can be used to organize bills and separate tax papers. You can even write on them to tab important work documents.

Closet Control

Make sure you edit your fall/winter clothes to make room for spring. Distinguish items that you wear versus items that you will need to donate by “flagging” hangers with multicolored Post-it Flags. As you wear each item, remove the Post-it Flag. At the end of each season, items that are still marked with a Post-it Flag should be donated.

Sort sweaters, T-shirts and other folded clothing by color and always remove sweaters from hangers and fold them (hangers will ruin the shape of sweaters over time). Store sweaters on shelves in manageable-sized stacks using sweater dividers to keep them from turning into the Leaning Tower of Pisa.

Kitchen Clutter

1” Post-it® Durable Tabs are great for use in the kitchen. Use them to tab frequently referenced dishes in cookbooks. You can also color-code appetizers, entrees and desserts to create a three-course meal in a flash.

For more tips and information, visit www.post-itflags.com.