

# HVAC Checklist

(NAPSA)—Keeping your home's heating, ventilation and air-conditioning (HVAC) system clean and well maintained can help you breathe better air and save energy and money.

Here's a list of things to look for when you hire an HVAC cleaning company to ensure quality work.

Can the company show proof of NADCA membership and certification? NADCA members must adhere to a strict code of ethics.



Will the contractor conduct a thorough inspection of the HVAC system before doing any work?

Will the contractor clean the supply ductwork and return air ductwork?

Will the company remove, clean and reset supply registers and return air grilles? Are the plenums free of moisture, stains, dust, debris and other contaminants?

Are access panels properly sealed according to ACR, the NADCA Standard?

Will the contractor clean the airstream side of the heat exchanger plus the secondary heat exchanger?

Will the company remove, clean and reinstall the blower motor, housing and assembly?

Will the contractor clean the evaporator coil, drain and pan?

Will the contractor replace the air filter so it fits properly and meets the efficiency recommended by the manufacturer?

For a full checklist and additional tips, go to <http://nadca.com/en/evaluation-checklist>.