

TECHNOLOGY IN OUR LIVES

Free Software Helps Create Labels, Dividers And More

(NAPSA)—Even the most popular and simple word processing programs—though great for all kinds of documents—tend to come up short when you need to print out your mailing list on a sheet of labels, create business cards or prepare a set of dividers for a presentation.

Fortunately, you don't have to learn another software program to accomplish these tasks. There's now a free software companion to Microsoft® Office Word that makes it easy to customize mailing labels, dividers, file folder labels and dozens of other projects while still working within your existing software. The program also makes it simple to format and print.

Once the software, known as Avery® Wizard™, is installed and opened, simply select the appropriate product, add text from a list or type it in yourself and format the text. After that, you can preview your project and print it all within Microsoft Word.

Avery Wizard also makes mail merge easier than ever. You can create reusable mailing lists or work from an existing list. The program quickly formats information onto labels in a few simple steps.



If you need to format labels or business cards, a free software companion may help.

In addition, the software keeps text in the right place—preventing it from printing off the top, sides or bottom of the project. You can create an identical sheet of labels or cards, or make each label or card on the sheet different. The program also makes it easy to create multiple sets of dividers.

When it comes to mailings, presentations or organizing your files, Avery Wizard makes working in Word even easier.

And best of all, it's available as a free download at www.avery.com/software. Look for the version of the program that works with the copy of Microsoft Word on your computer—'97, 2000, 2002 or 2003.